

OVERVIEW AND SCRUTINY PERFORMANCE BOARD 24 FEBRUARY 2016

DEVELOPING A SCRUTINY APPROACH TO QUALITY ASSURANCE

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to consider the report attached at Appendix 1 (to follow) from the Vice Chairman on scrutiny and quality assurance.

Background

2. Overview and Scrutiny plays a key role in maintaining desired levels of quality across its services or those that it commissions and it is acknowledged that quality assurance might look different for each Panel.
3. On 7 July, the Vice Chairman circulated a briefing paper to Board Members outlining a suggested mechanism for carrying out the Panels' quality assurance role and has since been developing this proposal and updating the Board periodically on progress made.
4. At the last meeting, the Vice Chairman advised that she would work in conjunction with Overview and Scrutiny Panel Chairmen and Directors to further develop the proposal and would report back to the OSPB.

Purpose of the Meeting

5. The Vice-Chairman has been invited to present her report on Quality Assurance to the Board along with recommendations on how Overview and Scrutiny can improve the role it plays in the Quality Assurance process.
6. Members of OSPB are encouraged to consider and debate the report of the Vice-Chairman and put relevant questions to the Vice-Chairman on the work that she has undertaken.
7. Members of OSPB are encouraged to agree a way forward, following consideration of the report by the Vice-Chairman, on the approach to be taken and role of Overview and Scrutiny in the Quality Assurance process.

Supporting Information

Appendix 1- Vice Chairman's report on Scrutiny and Quality Assurance (to follow)

Contact Points

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Specific Contact Points for this report

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Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of the OSPB meetings held throughout 2015/16
- [All agendas and minutes are available on the Council's website here.](#)